

Safeguarding Checklist – First 12 questions



1	Do you have a child protection policy and guidelines? (This should be a sizeable document not just a couple of pages)	
2	Do you review your policies annually?	
3	Are you registered with Volunteer Scotland? [Volunteer Scotland is an excellent resource organization and we would encourage membership. They offer online PVG applications, training and a number of very helpful additional resources.] http://www.volunteerscotland.net/	
4	Do you have a named safeguarding officer?	
5	Do you have a safe recruitment process for volunteers, staff and ministers that includes self-declaration forms, taking up of references and PVG checks for all those working with children, young people and at risk adults?	
6	Do all pastoral visitors, ministers and all those working with children and youth have a PVG for working specifically with the church? (Having a PVG for a different charity or for your work does not count, neither does the old enhanced disclosures)	
7	Do you have a regular programme of training for those working in a safeguarding environment?	
8	Do you display posters in your building regarding your safeguarding officer and policies?	
9	Do you have consent forms that you use for all children and youth activities?	
10	Do you know who to contact in the case of an allegation of abuse?	
11	Do you know how you will manage those who pose a risk but wish to come to church?	
12	Are you a member of thirtyone:eight (<i>formerly known as the Churches Child Protection Advisory Service</i>)? [Highly recommended professional body who will serve your church well with training, policy resources and an emergency helpline.] https://thirtyoneeight.org/	